Monitoring & Evaluation Assistant

Location: preferred Zithulele, Mqanduli

Start date: 10 January 2022

Salary range: R 7 000 - R10 000

Application closing date: 12:00pm
6 December 2021

We are a rural education focused NGO with over a decade of experience working both in and alongside schools in the Eastern Cape to raise student achievement. Our dedicated team of 100+ education advocates serves 3200 children in Grades R-12, in 25 schools spread across two districts and based in two villages.

We are seeking an experienced, dynamic individual who is looking to join our team and impact rural education while serving as a part of our Operations team. Applicants should note that the locations are remote so this job is only for the committed and adventurous!

Key Duties (see job description below for more details)
As Monitoring and Evaluation Assistant you will need to work together with the data and tech teams to ensure that data is collected timeously and is accurate. This will involve both technical work and communication with admin clerks and program managers across sites about gaps or inaccuracies in the data being collected.

If you have the passion and enthusiasm for...
- using your technical skill set to assist with the monitoring and evaluation of Axium’s education programmes
- improving rural education outcomes in South Africa
- and; a willingness to live and work in a remote, rural environment
...then we welcome you to apply to join our dedicated team!

Required Qualifications and Technical Competencies
- Undergraduate qualification in the field of Information and Technology
- Ability to program in Python or similar language
- Familiarity with Google Sheets and/or Google Data Studio (preferable)
- Familiarity with Git (preferable)
- Experience with SA –SAMS databases (optional)
- Driver’s license (preferable)
Behavioral competencies

- Analytical Thinking
- Communication
- Change agility
- Team work

How to Apply:

Please complete the following pre-application form at this link: https://forms.gle/CJCKCqVJgDasX9pb8 no later than 12:00 on 6th December 2021.

For your application to be considered, please ensure that you attach the following documents to your pre-application form:

- CV (with references)
- Motivation letter
- Certified copies of your ID, qualifications and driver’s license

Police clearance (or proof that you are in the process of acquiring it) will be required upon appointment.

Thank you for your interest in joining the Axium team. Should you not hear from us within three weeks from the closing date please consider your application unsuccessful. We wish you the best in your career journey.